

## 7. Notification of Pollution Incidents

### 7.1. Notification Speed of Response

The requirement for notification of a pollution incident has changed from 'as soon as practicable' to 'immediately' (section 148 of the POEO Act 1997). In short, 'immediately' means 'promptly without delay', but it does not mean undertaking notification ahead of doing what is necessary to make safe.

### 7.2. Responsible Key Person(s) for notification

	Name	Position	Contact Details
Person who is responsible for and authorized to activate the plan	Edward Johnson	Acting Plant Manager	Mobile: 0436 456 100 Pager Number: Nil Fax Number: Nil Email: Edward@darlingrivermeats.com Postal address: PO Box 16, Blayney NSW, 2799
Person who is authorized to liaise with the relevant authority			
Person who is responsible for managing the response to a pollution incident			

### 7.3. Notification to Relevant Authorities

When the pollution incident causes or threatens material harm to the environment or human health, all the following authorities must be notified by the Plant Manager.

	Relevant Authority	Contact Number
1	Emergency Call Services <ul style="list-style-type: none"> <li>Emergency Hotline Number (24 hours)</li> </ul> (*The site supervisor should call 000 if the incident presents an immediate threat to human health and/or property and a combat agency is required (i.e. NSW Fire and Rescue, NSW Ambulance Service, NSW Police Force) and then notify all other parties below including NSW Fire Rescue via a local telephone number)	000* ('112' if using a mobile)
2	Bourke Council <ul style="list-style-type: none"> <li>Council emergency contact number</li> </ul>	02 6830 8000 0419 722 055 (After Hours)

	<b>Relevant Authority</b>	<b>Contact Number</b>
3	Environmental Authority (EPA) <ul style="list-style-type: none"> <li>• Bourke Regional Office</li> <li>• Emergency Hotline Number (24 Hours)</li> </ul>	131 555
4	NSW Ministry of Health (via Public Health units) <ul style="list-style-type: none"> <li>• Dubbo Regional Office</li> <li>• Public Health Office on Call (24 Hours)</li> </ul>	02 6841 5569 02 6885 8666 (After Hours)
5	Work Cover NSW <ul style="list-style-type: none"> <li>• Hotline Number</li> </ul>	13 10 50
6	Fire and Rescue NSW <ul style="list-style-type: none"> <li>• Bourke Fire Station</li> </ul>	02 6872 2568
(**If there is no immediate threat to human health and/or property i.e. a combat agency is not required, then the Plant Manager is still required to follow the outlined above except for dialing 000)		

#### **7.4. Information to be notified**

Under the section 150 of the POEO act 1997, the information about a pollution incident that must be notified is:

- The time, date, nature, duration and location of the incident;
- The location of the place where pollution is occurring or is likely to occur;
- The nature, the estimated quantity or volume and the concentration of any pollutants involved (if known);
- The circumstances in which the incident occurred (including the cause of the incident, if known);
- The action taken or proposed to be taken to deal with the incident and any resulting pollution or threatened pollution (if known); and
- Other information prescribed by the regulations.

Immediately after a pollution incident becomes known, the QA/Safety Manager is required to notify the above information. Any information required that is not known at the time the incident is notified, must be provided when it becomes known.

A pollution Incident Reporting Form is attached in Appendix A.

### **8. Staff Training**

All the staff members at the facility should be inducted and the induction must cover the purpose, requirements and responsibilities details in the PIRMP

All staff should receive sufficient training to enable them to carry out their assigned duties in a complete and safe manner.

- Staff must be capable of identifying potential pollution incidents; and
- Staff must be familiar with the requirements and procedures contained within this PIRMP.

At least one staff every year should undertake a simulated pollution incident response exercise, including with emergency services, to familiarize site personal with the requirements of this management plan. A register of staff training is included in Appendix B and must be kept on site and updated regularly.

**Appendix A: Pollution Incident Reporting Form**

<b>Incident No:</b>	<b>Time:</b>
<b>Date:</b>	<b>Duration of Incident:</b>
<b>Nature of Incident:</b>	
<b>Temperature (Degree Celsius):</b>	<b>Wind Direction and Speed (km/hr.):</b>
<b>Relative Humidity (%):</b>	<b>Rainfall (mm):</b>
<b>The location of the place where pollution is occurring or is likely to occur:</b>	
<b>The nature, the estimated quantity or volume and the concentration of any pollutants involved (if known):</b>	
<b>The circumstances in which the incident occurred, including the cause of the incident (if known):</b>	

<b>The Corrective action taken or proposed to be taken to deal with the incident and any resulting pollution or threatened pollution (if known):</b>	
<b>Has a Combat Agency (Via Emergency Call Services - 000) been notified?</b>	
<b>Has the Council been notified</b>	
<b>Has Environment Protection Authority (EPA) been notified?</b>	
<b>Has NSW Ministry of Health (via Public Health Unit) been notified?</b>	
<b>Has Work Cover NSW been notified?</b>	
<b>Has EPA directed Council to notify neighbours?</b>	
<b>If not, has the Council voluntarily notified neighbours?</b>	
<b>Signature:</b>  <b>(QA/Safety Manager)</b>	<b>Date:</b>
<b>Signature:</b>  <b>(Plant Manager)</b>	<b>Date:</b>